# 10. Staffing Management Plan

## Project:

## RACI Matrix:

|  | Role1 | Role2 | Role3 | Role4 | Role5 |
| --- | --- | --- | --- | --- | --- |
| Phase1 | A | I | C | C | R |
| Phase2 | I | A | C | R | R |
| Phase3 | R | R | A | R | C |
| Phase4 | I | R | I | A | C |
| Phase5 | I | I | C | C | A |
|  |  |  |  |  |  |

## Resource Pool Description:

Details of the available (or to be available) resources.

| Resource Name | Resource Skill | Rate | Functional department |
| --- | --- | --- | --- |
| Name of the personnel | Skills relevant to the project | Hourly rate or monthly rate…. | Functional department from where the resources are drawn |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Staffing Plan:

When will the human resources be working on the project?

| Resource Name | MMYY | MMYY | MMYY | MMYY |
| --- | --- | --- | --- | --- |
|  | Month and availability of the resource to work on the project. The plan may be made for the quarter or the year. ( Add dates if needed) |  |  |  |
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